

Guidance on the call for nominations for the European Environment and Health Task Force Bureau

Where can I find a description of the Bureau's roles and responsibilities?	The roles and responsibilities of the Bureau and its officers (Chair and Co-Chair) are outlined in Chapter V of the Rules of Procedure of the European Environment and Health Task Force (EHTF), as adopted at the 14th EHTF meeting (26–27 June 2024, Utrecht, Netherlands).
Why consider joining the Bureau?	Being part of the Bureau allows a country to: <ul style="list-style-type: none"> • Play a more active role and contribute to shaping the EHTF agenda and, in turn, the broader environment and health agenda in the WHO European Region. • Show commitment to international cooperation and enhance its visibility on the international stage. • Strengthen collaboration with other countries and organizations. • Advocate for national priorities in the European Environment and Health Process (EHP).
What is the Bureau expected to do?	The Bureau members will support the EHTF and collaborate closely with the EHP Secretariat to shape and guide the EHTF programme of work, help prepare EHTF and Bureau meetings, propose initiatives for the EHTF, and support the follow-up of meetings' outcomes.
How does the Bureau work?	The Bureau works mostly virtually, through online email exchanges and virtual meetings, usually held twice a year to prepare for EHTF meetings and follow up on them. During the preparation of Ministerial Conferences, the Bureau may meet more frequently to support the drafting and negotiation of the Conference declaration, as well as the preparation and development of its programme.
What is the composition of the Bureau?	The Bureau consists of (<i>ref. Rule 14</i>): <ul style="list-style-type: none"> • 8 to 14 Member States representatives, including the Chair, Co-Chair, and immediate past Chair as <i>ex-officio</i> members. • One representative from UNECE and one from UNEP. • One representative from youth organizations. • Two representatives from recognized EHP stakeholders (as per Rule 1.2). <p>The list of EHTF members and EHP stakeholders' representatives is available for your review on the WHO public website: https://shorturl.at/XzS6c</p>

What is the working language of the EHTF Bureau?	The EHTF Bureau operates in English (<i>ref. Rule 30</i>).
Are there financial obligations for Bureau members?	There are no financial obligations for this position, however, members interested in supporting resources mobilization or providing in-kind or financial contributions to the work of the EHP, including by hosting EHTF and Bureau meetings or the next Ministerial Conference in their countries, are warmly encouraged to express their interest and consider their possibilities to contribute.
Are Bureau members entitled to receive any compensation for their commitment?	No, Bureau members are expected to serve on a pro-bono basis. For members from countries eligible for financial support - and subject to the availability of resources - it may be possible to cover travel costs for in-person meetings. In all other cases, Bureau members are expected to cover any travel costs related to their role, such as attending Bureau or EHTF meetings in person.
When will the new Bureau be elected?	The new Bureau is expected to be elected at the 15th EHTF meeting (virtual, 17 June 2025), following Rules 15.1 and 15.6, for a two-year term (2025–2027).
Who will be elected to the Bureau?	At its 15th meeting, the EHTF will elect: <ul style="list-style-type: none"> • The Chair of EHTF - The current Co-Chair, Prof. Raquel Duarte Davidson (health sector, United Kingdom), is expected to assume this role (<i>ref. Report of the fourteenth meeting of the EHTF, para. 65</i>). • The Co-Chair of EHTF - The incoming co-Chair should represent the environment sector. • The outgoing Chair, Ms Brigit Staatsen (environment sector, Netherlands (Kingdom of the)) will remain as <i>ex-officio</i> member of the Bureau (<i>ref. Rule 16.3</i>). • Bureau members from Member States. • A youth representative. • Two EHP stakeholders.
What is the process for submitting a nomination?	Member States and EHP stakeholders are invited to submit their nominations, including a short biography and a brief statement of motivation , using the short online form available here: https://extranet.who.int/dataformv6/index.php/373488?lang=en Nominations may also be submitted by email.



	Members currently serving on the Bureau who wish to be re-elected for the next two-year term must also submit their nominations.
What is the deadline for nominations?	Nominations must be submitted no later than 9 May 2025 .
What are the criteria for the Bureau election?	In the election of Bureau members representing Member States, consideration will be given to ensuring a balanced representation of the environment and health sectors, geographic diversity, and a broad range of experience and expertise.
How will the nominations be reviewed?	The EHP Secretariat will compile all the nominations received by the deadline and present them to the EHTF for review and decision no later than 10 June 2025.
In case of further questions	Please contact EHP Secretariat at euceh@who.int .